

BarnsleyBIC SMOKE FREE POLICY

As part of the Health Act 2006, a law came into effect in July 2007 that banned smoking in all public places and workplaces.

Smoking is no longer permitted in any of the following places at the BarnsleyBIC:

- inside the BarnsleyBIC buildings
- all building entrances/exit areas or in close proximity to windows or doors

The above restrictions is applicable to anyone at the BarnsleyBIC including employees, tenants and their employees or associates and all visitors such as contractors, and couriers.

Failure to comply constitutes an offence under the legislation and any breach may be subject to a fixed penalty fine or to criminal prosecution.

Use of e-cigarettes at BarnsleyBIC

With regard to the use of electronic cigarettes (e-cigarettes), although not covered under the Health Act 2006 and therefore currently not unlawful, to protect others from being exposed to e-cigarette vapours and to ensure their use does not undermine existing restrictions on smoke-free areas in the workplace (as outlined above) BarnsleyBIC does not allow the use of e-cigarettes in the communal areas inside the BarnsleyBIC buildings.

Anyone wishing to smoke or use an e-cigarette should do so outside using the designated smoking shelter located to the rear of the site.

Implementation and Enforcement of the Policy

1. The smoke-free policy will be included in the New Tenants' Information packs and the BarnsleyBIC Company Handbook and will also be integrated into the induction process for all new BarnsleyBIC personnel and any new tenants moving into the BarnsleyBIC buildings.
2. All existing employees and tenants will be issued with a copy of this document and are obliged to adhere to and support the implementation of this policy.
3. Clear 'No Smoking' signage will be displayed at the entrances to all buildings and a copy of the policy will be displayed in all reception areas and meeting rooms.
4. Any breach of this policy by BarnsleyBIC Ltd employees may be dealt with in accordance with the agreed disciplinary procedures. Any breach by tenants will constitute a breach of license agreement as smoking within a smoke free place is an offence from July 2007. Any contractors and visitors who do not adhere to this policy will be excluded from BarnsleyBIC premises. Failure to comply with this policy may also give rise to a fixed penalty fine or to criminal prosecution.

Help to Stop Smoking

Help is available from the NHS Smoking Helpline on 0300 123 1044. The NHS offer friendly, free, confidential help and support including local NHS Stop Smoking Services and the Together Programme to anyone who is considering giving up smoking.

Advice and guidance on smoking cessation is also available on all BarnsleyBIC noticeboards.